

SHORT-TERM ACTIONABLE ITEMS

Checks, Inspections & Reviews

- Conduct a visual check to ensure all employees are wearing high-visibility clothing, gloves, safety eyewear, and hard hats before starting their shift.
- Conduct a visual inspection of all machinery and equipment to check for any signs of damage, leaks, or abnormalities.
- Conduct a review of material handling tasks to identify any areas where employees may be at risk of injury.
- Inspect all machinery to ensure that guards and barriers are in place and properly secured.
- Conduct a visual inspection of all waste collection and transport vehicles to ensure that safety features are functioning correctly.
- Conduct an audit of hazardous waste storage areas to ensure that containers are properly labeled, sealed, and stored according to regulations.
- Review procedures for handling and disposing of hazardous waste with all relevant staff members to reinforce compliance and awareness.
- Inspect all emergency response equipment, including first-aid kits, eyewash stations, and fire extinguishers, to ensure they are fully stocked and in working condition.
- Conduct a walkthrough of the facility to ensure that safety signs, labels, and posters are visible, legible, and properly maintained.
- Replace any damaged or missing safety signage and address any areas where additional signage may be needed to improve safety awareness.

Training & Scheduling

- Provide refresher training on the importance of PPE compliance and proper usage to all employees.
- Provide training on proper lifting techniques and the use of mechanical aids to all relevant staff members.
- Conduct training sessions to educate employees on the importance of machine safeguarding and how to identify potential hazards.
- Conduct emergency response drills to familiarize employees with proper procedures and protocols for various emergency scenarios.
- Conduct a review of fire prevention protocols with all staff members and emphasize the importance of vigilance and compliance with safety measures.
- Review employee records to verify completion of required safety training and certification requirements.
- Schedule makeup training sessions for employees who have not completed mandatory safety training or certification renewal.
- Schedule training sessions with Ritz Safety for your whole time to refresh knowledge on important safety topics, or to learn additional ones.
- Schedule immediate repairs or maintenance for any equipment found to be faulty or in need of attention.
- Schedule immediate repairs or maintenance for any vehicle defects or safety concerns identified during the inspection.

LONG-TERM ACTIONABLE ITEMS

Systems & Processes

- Establish a regular inspection schedule for PPE to ensure it remains in good condition and replace any damaged or worn-out equipment promptly.
- Implement a system for tracking PPE usage and ensuring that all employees have access to properly fitting gear.
- Establish a comprehensive maintenance schedule for all machinery, including routine inspections, lubrication, and servicing.
- Implement a system for regular maintenance and inspection of machine guarding systems, including documentation of inspections and any necessary repairs or adjustments.
- Establish a comprehensive vehicle maintenance program, including regular inspections, servicing, and record-keeping to ensure compliance with safety regulations.
- Implement a preventive maintenance program for all fleet vehicles, including scheduled inspections, oil changes, and component replacements as recommended by manufacturers.
- Establish protocols for routine inspections and audits of hazardous waste storage areas to maintain compliance and identify any areas for improvement.
- Develop and implement a comprehensive fire prevention plan, including measures for safe storage of flammable materials, fire detection systems, and evacuation procedures.
- Implement a regular inspection and maintenance schedule for safety signage to ensure compliance with regulatory requirements and industry standards.
- Implement a system for tracking and documenting employee training and certification status to ensure ongoing compliance and accountability.
- Establish a designated emergency response team and assign roles and responsibilities to ensure an organized and coordinated response during emergencies.

Training

- Provide training to employees on how to perform basic equipment checks and report any issues promptly.
- Provide additional training to maintenance personnel on proper installation and maintenance of machine guarding devices.
- Provide ongoing driver training on defensive driving techniques, vehicle safety features, and emergency procedures to promote safe driving habits and reduce the risk of accidents.
- Provide training to drivers and maintenance personnel on vehicle inspection procedures and how to identify potential safety hazards.
- Implement regular training sessions on hazardous waste management practices, including proper labeling, handling, and emergency response procedures.
- Provide comprehensive training on emergency response procedures, including first-aid, CPR, and chemical spill containment, to all employees.
- Provide fire safety training to all employees, covering topics such as fire extinguisher operation, evacuation procedures, and emergency communication protocols.
- Provide training to employees on the importance of safety signage and how to interpret and respond to various safety messages effectively.
- Develop a comprehensive training program that addresses specific job roles, tasks, and hazards encountered in the waste and recycling industry.